

RECORDED MINUTES OF THE APRIL 13, 2021
GLOUCESTER COUNTY SCHOOL BOARD MEETING

**MINUTES OF THE
 GLOUCESTER COUNTY SCHOOL BOARD
 GLOUCESTER, VIRGINIA 23061**

April 13, 2021

The Gloucester County School Board held a monthly meeting and public hearing on elementary redistricting, on Tuesday, April 13, 2021 in the auditorium at Gloucester High School. Robin Rice, Chairperson called the meeting to order at 5:30 p.m.

- I. **ROLL CALL** – The clerk took roll call, and the following persons recorded as present: Robin M. Rice, Chairperson, Elisa A. Nelson, Vice-Chairperson, Troy M. Andersen, George R. (Randy) Burak, Brenda F. Mack, Anita F. Parker, and Daren P. Post, Members.
- II. **MOTION TO ALLOW ELECTRONIC PARTICIPATION OF SCHOOL BOARD MEMBERS** – Mrs. Nelson made a motion to allow electronic participation of school board members Anita Parker and Brenda Mack. Mr. Burak seconded the motion, with all members approving unanimously.
- III. **MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE** – Mrs. Rice and Ms. Bonnie Wilson, Student Representative, led the Board in the Pledge of Allegiance to the flag of the United States of America, followed by a moment of silence.
- IV. **ADDITIONS/CHANGES/ADOPTION OF AGENDA** – Dr. Walter Clemons, Superintendent, recommended adding “Item C - Special Education Advisory Committee Presentation” under “VII - Staff Presentations/Recognitions” and removing “Item C” under “IX - Instructional Items.” Mr. Burak requested, “Item F under the consent agenda be moved to “Item B” under “VII - Staff Presentations.” Mr. Burak made a motion to approve the agenda with the recommended change. Ms. Mack seconded the motion, with all members approving unanimously.
- V. **APPROVAL OF ITEMS CONTAINED IN THE CONSENT AGENDA** – Mr. Burak made a motion to approve the consent agenda as amended. Mrs. Parker seconded the motion, which was approved unanimously in a roll call vote as follows:

Mr. Andersen	AYE	Mr. Post	AYE
Mr. Burak	AYE	Mrs. Nelson	AYE
Ms. Mack	AYE	Mrs. Rice	AYE
Mrs. Parker	AYE		

 - A. Approval of Minutes of February 23, 2021 School Board Work Session
 - B. Informational Central Food Service Financial Report as of February 26, 2021
 - C. Informational Membership Report as of March 31, 2021
 - D. Informational Visiting Teachers Report for March 2021
 - E. Informational Cumulative Student Discipline Report (Sept. 2020 – March 2021)
 - F. ~~Adoption of the Gloucester County Special Education 2021-22 Annual Plan~~ (Moved to VII-B)
 - G. Approval of Local Plan for Career and Technical Ed. Perkins Funds Application
 - H. Informational Fundraisers for the Quarter Ending March 31, 2021

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- VI. PUBLIC HEARING ON ELEMENTARY REDISTRICTING/COMMENT PERIOD**– Speakers were asked to state their name, the district in which they reside and limit their remarks to 3 - 5 minutes per citizen (non-deferrable), to be determined by the Chairperson. – *Mrs. Rice*

(Mrs. Rice asked for comments on elementary redistricting be held first.)

Elementary Redistricting Public Hearing Comments:

Howard Mowry/Petsworth District – Spoke regarding school capacity reports.

Mrs. Scott/Botetourt District/Eric Scott/Botetourt District /Josh Frasier – Spoke against elementary redistricting.

General Public Comments:

Leslie Stertz/GHS Teacher/SCA Sponsor Kylie Prior/Junior at GHS – Spoke to advocate for a graduation ceremony.

Howard Mowry/Petsworth District – Spoke regarding Superintendent’s Memo 083-21 – New performance guide for teachers/1% tax may not be as profitable as thought/Survey about Valedictorian/Salutatorian

Tyler Badge /Junior at GHS – Spoke in concern for the Board of Supervisors’ decision to use sales tax for past debt.

George Ware/Petsworth District – Spoke to ask for a later meeting time for School Board meetings.

Dorothy Baeford – Spoke against the School Board meeting time and all members being treated equally.

No call in comments were provided for elementary redistricting or public comments.

- VII. STAFF PRESENTATIONS/RECOGNITIONS** – *Mrs. Rice* – Information

A. College and Career Readiness (File No. IJD) – Matt Lord, Director of School Counseling (GHS) and Elaine Haislip, School Counselor (Petsworth) spoke regarding College and Career Readiness and how counselors work with students at each level to prepare them.

B. Local Special Education Annual Plan/Part B Flow-Through Application – Dr. Jennifer Tingley, Director of Special Education and Mrs. Paula Dawson, Special Education Coordinator discussed the main areas of the plan, sharing implementation for both the 2019-20 and 2020-21 school years. – Dr. Wagner asked the School Board to approve the Local Special Education Annual Plan. Mr. Burak moved to approve the above referenced plan, with Mr. Andersen seconding the motion and members approving 6/1 in a poll vote as follows:

Mr. Andersen	AYE	Mr. Post	NAY
Mr. Burak	AYE	Mrs. Nelson	AYE
Ms. Mack	AYE	Mrs. Rice	AYE
Mrs. Parker	AYE		

C. Special Education Advisory Committee Presentation – Melissa Foster, Chair and Kellie Lockerby, Vice-Chair of the Special Education Advisory Committee (SEAC), provided a brief overview of the functions of the SEAC committee and training events planned in the upcoming months. April is autism awareness month. SEAC encourages all schools to have Special Education students more inclusive with other students. Mr. Burak thanked Mrs. Foster and Mrs. Lockerby for what they are doing to get the community involved. Mrs. Nelson also sincerely appreciates the involvement and very encouraging update.

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VIII. **STUDENT ADVISORY COMMITTEE (SAC) ITEMS** – Ms. Wilson, student representative, stressed how much her class has missed during the pandemic and asked members to allow an in person graduation for the entire graduating class.

IX. **INSTRUCTIONAL DEPARTMENT ITEMS** – Dr. Chuck Wagner, Assistant Superintendent of Instruction

A. **Monthly Departmental Report** – Dr. Wagner provided a brief update on the instructional report included in the packet.

Mrs. Rice asked for a brief recess. Mr. Burak made a motion to recess. Mr. Andersen seconded the motion, which was unanimously approved. (6:38 p.m. – 6:44 p.m.)

B. **GHS Commencement Recognition Survey** – Dr. Craig Reed, Principal (GHS) and Mr. Matt Lord, Director of School Counseling (GHS) presented information from a survey regarding commencement recognition. Survey results indicated a desire to move forward with the proposal originally presented to the School Board January 14, 2020. Currently, GHS has a practice of ranking by GPA and recognizing a Valedictorian and Salutatorian at graduation, as well as the top ten percent with honor stoles. Based on survey results, the practice would continue to recognize Valedictorian and Salutatorian at commencement and senior awards. The Latin system would replace the current ranking system beginning next year. Dr. Wagner asked the School Board to approve the change in the practice of recognizing seniors and include it as a policy addition to the Secondary Program of Studies Policy IF-R to bring back for approval in May or June as a consent agenda item because the Program of Studies does not require School Board approval.

A motion was made by Mr. Burak to allow Dr. Wagner and Mr. Lord to move forward with the changes beginning in the 2021-22 school year and put into policy in May or June 2021. Mr. Andersen seconded the motion, which was unanimously approved.

C. **Spring 2021 Calendar Adjustment** – Dr. Wagner asked members to approve changing the last day of the 3rd quarter to April 14, 2021 and to change the two asynchronous Wednesdays in June to in person learning days. A motion was made by Mr. Burak, seconded by Ms. Mack and unanimously approved to accept the recommendation.

X. **SUPERINTENDENT'S ITEMS**

A. **Commencement Discussion** – Dr. Clemons proposed Saturday, June 12, 2021 as the date for graduation commencement and to have a more traditional graduation. Current guidelines are for 5,000 or 30% capacity for outside graduations, whichever is less. Options were discussed for one ceremony or up to three, to allow more guests to attend. Rain dates were discussed as well as the possibility that guidelines could change to allow more people in attendance. Mr. Post inquired about consequences if a division were to hold graduation with more in attendance than allowed. Mr. Post made a motion to seek a legal opinion regarding the matter. Mr. Andersen seconded the motion, which passed in a 4/3 vote as follows:

Mr. Andersen	AYE	Mr. Post	AYE
Mr. Burak	NAY	Mrs. Nelson	AYE
Ms. Mack	NAY	Mrs. Rice	AYE
Mrs. Parker	NAY		

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- B. FY'22 Budget Discussion/CIP – Dr. Clemons and ELT Members reviewed the local contribution toward the FY'22 budget as presented at the March 29 School Board Work Session. Dr. Clemons recommended the renovation to GHS be increased to \$75,910,000 for the full renovation, which was included in the FY'20-24 CIP prior to the project being reduced due to the Board of Supervisors' (BOS) desire to have no more than an 8 cents impact on the tax rate. This recommendation is being made at this time, based on the BOS voting to use the sales tax referendum to pay back past debt, which leaves the needs included in the master plan, unable to be addressed. The current funding will only allow HVAC, lighting, security entrances, and roofing to be addressed. This would change the total amount of the amended budget from \$123,947,984 to \$159,793,487. Mr. Andersen made a motion to revise the capital improvement cost to approve the increase to \$75,910,000 for the full renovation. Mr. Post made a motion to approve the additional request as presented, but also to inform the Board of Supervisors the School Board would do whatever it takes to reduce the operating budget. The motion died on the floor. Mrs. Nelson seconded the original motion made by Mr. Andersen, which was approved in a 6/1 poll vote as follows:

Mr. Andersen	AYE	Mr. Post	NAY
Mr. Burak	AYE	Mrs. Nelson	AYE
Ms. Mack	AYE	Mrs. Rice	AYE
Mrs. Parker	AYE		

Mr. Post made a motion for a five-minute recess at 8:55 p.m., which was seconded by Ms. Mack and unanimously approved.

XI. BUDGET AND FINANCE ITEMS – Mrs. Heather Lucas, Chief Financial Officer

- A. Monthly Departmental Report – Heather Lucas, Chief Financial Officer, indicated the monthly departmental report was available in the packet. There were no questions.
- B. Financial Report for February 2021 – Mrs. Lucas also indicated the Financial Report for February 2021, was available in the packet. Estimated expenses for FY'21 have been expended at 94%, which is on track for the year.
- C. Acceptance of Donations – Mrs. Lucas read the donations received for the previous month. Mrs. Nelson made a motion to accept the donations, which was seconded by Mr. Post and approved unanimously in a poll vote as follows:

Mr. Andersen	AYE	Mr. Post	AYE
Mr. Burak	AYE	Mrs. Nelson	AYE
Ms. Mack	AYE	Mrs. Rice	AYE
Mrs. Parker	AYE		

XII. OPERATIONS DEPARTMENT – Mr. Bryan Hartley, Director of Operations

- A. Monthly Departmental Report – Mr. Hartley informed members the monthly department report was available in their packet.
- B. File No. IJD - College and Career Readiness – Mr. Lord and Mrs. Haislip presented on College and Career Readiness during presentations. Mr. Burak made a motion to approve File No. IJD as 1st/2nd reading. Ms. Mack seconded the motion, with all members approving unanimously.

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- C. Policy Revisions/Deletion: (1st or 1st/2nd Readings) – Mr. Hartley presented the following policy changes as 1st readings.

GBDG	Staff Leave
GBDH	Family and Medical Leave
GBDH-E1	WH-380-E Certification of Health Care Provider for Employee's
GBDH-E2	WH-380-F Certification of Health Care Provider for Family
GBDH-E3	WH-381 Notice of Eligibility & Rights and Responsibilities Under the Family and Medical Leave Act
GBDH-E4	WH-382 Designation Notice under the Family and Medical Leave Act
GBDH-E5	WH-384 Certification for Military Family Leave for Qualifying Exigency
GBDH-E6	WH-385 Certification for Serious Injury or Illness of a Current
GBDH-E7	WH-385-V Certification for Serious Injury or Illness of Current
GBDH-P	WH-1420 Employee Rights and Responsibilities under the Family

- D. 2021-22 Calendar Options – Mr. Hartley shared calendar options showing both pre and post Labor Day start dates, as well as options to shorten the year. This item will be included on the April 22 School Board Work Session agenda for action.

XIII. HUMAN RESOURCES ITEMS – Mrs. Rachel Blankenship, Director of Human Resources

- A. Monthly Departmental Report – Mrs. Blankenship indicated the monthly Human Resource report is available in the packet. There were no questions.

XIV. SCHOOL BOARD MEMBERS' ITEMS – Mrs. Rice presented the following items:

- A. Air Quality Management Plan – Mrs. Rice indicated a report would be made in June regarding the air quality management plan.
- B. Committees/Boards/Commissions Updates from Board Members – Mr. Post suggested the Career & Technical Education Committee (CTE) review the CTE plan.

XV. PUBLIC ANNOUNCEMENTS – Mrs. Rice read the following public announcements:

- A. Thursday, April 22, 2021, School Board Work Session at 5:30 p.m./GHS Auditorium
- B. Wednesday, April 14, 2021, Last Day of 3rd Quarter (No Early Dismissals)
- C. Thursday, April 15, 2021, Professional Day/Teacher Work Day (Students Off)
- D. Wednesday, April 28, 2021, Report Cards Issued
- E. Tuesday, May 11, 2021, Monthly School Board Meeting at 5:30 p.m. (Location – TBD)

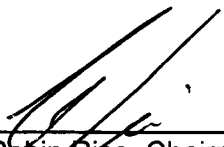
XVI. CALL FOR CLOSED MEETING

At 9:20 p.m., a motion was made by Mrs. Nelson, seconded by Mr. Burak and unanimously approved to recess for a Closed Meeting pursuant to Code of Virginia, 1950, as amended, Section 2.2-3711, (A), Subsection 1, for the discussion of personnel matters (monthly appointments, resignations, etc.).

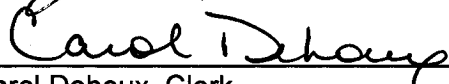
Note: Dr. Chuck Wagner, acting clerk, recorded the remainder of the meeting. The acting clerk noted all members were present for the closed meeting.

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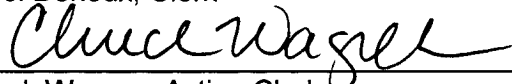
- XVII. RETURN TO OPEN MEETING/CERTIFICATION OF CLOSED MEETING** – At 9:33 p.m. a motion was made by Mrs. Nelson to reconvene the meeting into open session and certify that the Gloucester County School Board, while in closed session, discussed only public matters lawfully exempted from open meeting requirements provided in Subsection A of Section 2.2-3711; and that only public business matters that were identified in the motion convening the closed session were heard, discussed or considered. The motion was seconded by Ms. Mack and approved unanimously.
- XVIII. PERSONNEL ITEMS** – A motion was made by Mr. Post, seconded by Mrs. Nelson and adopted to approve the monthly listing of personnel appointments, resignations, etc.
- XIX. CALL FOR ADJOURNMENT** – At 9:35 p.m., there being no further business, a motion was made by Mr. Post, seconded by Mrs. Nelson and approved to adjourn the Regular Monthly Meeting of April 13, 2021, until the Work Session on , April 22, 2021 at 5:30 p.m. at the Gloucester High School auditorium.



Robin Rice, Chairperson



Carol Dehoux, Clerk



Chuck Wagner, Acting Clerk

Attachments (2):

1. Bound Agenda for April 13, 2021 Monthly Meeting
2. Approved Monthly Personnel Listings