



GLOUCESTER COUNTY PUBLIC SCHOOLS
DIVISION LEADERSHIP TEAM MEETING
November 13, 2019 - 11:00 A.M.

WELCOME

Dr. Chuck Wagner, Assistant Superintendent of Instruction, opened the meeting by sharing a math game with members and encouraging them to have teachers utilize it in classrooms as a thought provoking exercise. Dr. Walter Clemons (Division Superintendent) was away at a conference.

DEPARTMENT UPDATES

Safety Del Dautrich, Safety Manager, reminded members that Safety Training Modules should be completed by December 20, 2019.

Upcoming meetings in his department include a Safety Advisory Committee meeting on Nov. 19th @ 8:30 a.m. Members should inform Mr. Dautrich if they have any concerns that should be addressed. In addition, a Safety Audit Committee meeting will be held in December as well as a Custodial Foreman meeting.

Grounds Jimmy Viars, Grounds Manager, stated that the grounds department has taken care of any icy spots at the buildings following the inclement weather on Tuesday night. Trees are being trimmed where needed and stumps grinded at Bethel E.S., thanks to a parent who offered to provide that service. Mr. Viars noted that the cold temperatures do affect the playground equipment and to inform him of any issues.

Food Services Steve Patton, Director of Food Services, informed staff that after the first nine weeks, there is \$2,800 in unpaid student and staff lunches. Mr. Patton fears because donations were made last year, to payoff meal accounts, people might think someone is going to pay their bills again this year. Thanksgiving Rolls will be sold again this year, with orders due by Friday, November 22. Holiday breakfasts are also scheduled.

Employee Services Craig Smith, Human Resource Coordinator, announced the United Way and Educational Foundation annual campaigns are underway through December 4th. Mr. Smith thanked everyone for their past support and encouraged participation this year.

Operations Department Bryan Hartley, Executive Director of Operations, thanked members for their patience yesterday while a determination was being made regarding afternoon activities due to the inclement weather. Mr. Hartley also congratulated Mr. Viars who was recently recognized at the Green Industry Expo through the Virginia Department of Education. In addition, updates to the long-range CIP are currently being finalized.

Construction Scott Shorland, Construction Manager, reported the roofing project at Botetourt E.S. as well as HVAC upgrades at Peasley M.S. are nearing completion and he expects plans will be finalized for GHS soon, followed by the transportation facility. Bids for the Achilles bus loop are due on December 9. Mr. Shorland added that this project should be completed over the summer depending on weather and some work may begin over spring break.

Nursing Lisa Jones, School Nursing Coordinator, asked principals to begin reviewing nursing services in IEPS to ensure they are complete with current orders and consents. All nursing services and medications administered should be reviewed, with eligibility for Medicaid reimbursement reported. Hearing and vision screenings have begun as well as puberty and hygiene classes. Three nurses (2 RN/1 LPN) are currently going through the substitute orientation process.

Budget & Finance Heather Lucas, Chief Financial Officer, reminded members to return budget packets by November 22. The composite index for GCPS is up, which means less state funding. VRS rates are also increasing. Mrs. Lucas is hopeful that state funding will also increase.

Facilities Department David Miller, Facilities Manager, reminded members to submit work orders for any maintenance issues.

Transportation Tanya Deckard, Director of Transportation, updated members on the bus accident that occurred earlier on Hickory Fork Road. One student was on the bus at the time the bus was rear ended. The student was not injured, but the driver of the other vehicle was taken to the hospital.

The transportation software system is in progress and Ms. Deckard hopes to have the GPS system available by February. This system will allow administrators and parents to track buses in real time. The transportation department is also looking into options to enable coaches or designated staff to enter their own trips and submit them for approval.

Address information must be updated in PowerSchool when students move within the county in order for the transportation department to make requested route changes.

Dr. Patricia McMahon, Page M.S. Principal, recognized Mrs. Deckard for always being on top of any issues that may arise.

Other Transportation information includes the following:

- Data integration has begun between the new Transportation Software Suite, Power School, and our map net system
- Transportation is expecting to accept delivery of the last of our 18/19 bus orders on 11/15
- School bus arrival times are remaining consistent with department goals

Community Engagement Elizabeth Ripley, Senior Community Engagement Coordinator, sent information reminding members of the Pocahontas festival which be held during the weekend of November 16-17. In addition, GCPS 4th grade students will be attending a Pocahontas play at T.C. Walker on November 14. Community Engagement will also be awarding five Celebrating Caleb Wellness Initiative grants this week.

Congratulations! GHS Field Hockey, Cross Country and Boys Volleyball will be competing at the state level.

ADJOURNMENT: 12:00 p.m.