The regular monthly meeting of the Gloucester County School Board was held on Tuesday, April 14, 2015. The Chairperson called the meeting to order at 5:32 pm at the Thomas Calhoun Walker Education Center.

I. ROLL CALL

Roll call was taken by the Acting Clerk, and the following persons were recorded as present: Troy M. Anderson, Chairperson, George R. (Randy) Burak, Kimberly (Kim) E. Hensley, Carla B. Hook, Anita F. Parker, Charles B. Records, and Kevin M. Smith, Members. Also present for the closed meeting: Walter R. Clemons, Ph.D., Superintendent of Schools, and John E. Hutchinson, Assistant Superintendent for Administrative Services and Acting Clerk.

II. CALL FOR CLOSED MEETING

At 5:33 pm, a motion was made by Mr. Burak, seconded Ms. Parker and unanimously approved to adjourn for a closed session, pursuant to Code of Virginia, 1950, as amended, Section 2.2-3711 (A), Subsection 1, for the discussion of personnel matters (monthly appointments, resignations, etc.) and Subsection 2, for the discussion of student personnel matters (one request for release from compulsory school attendance). At 6:32 pm, the Chairperson declared a recess, and the meeting was relocated to the Thomas Calhoun Walker Education Center Auditorium.

III. RETURN TO OPEN MEETING/CERTIFICATION

Note: Ms. Betty Jane Duncan, Deputy Clerk, recorded the remainder of the meeting.

The Deputy Clerk noted that all members were present for the open meeting.

At 7:00 pm, a motion was made by Mr. Records to reconvene the meeting into open session and to certify that the Gloucester County School Board, while in closed session, discussed only public matters lawfully exempted from open meeting requirements provided in Subsection A of Section 2.2-3711 and that only public business matters that were identified in the motion convening the closed session were heard, discussed or considered. The motion was seconded by Mr. Burak and approved as follows:

Mr. Burak Aye Mr. Records Aye
Ms. Hensley Aye Mr. Smith Aye
Mrs. Hook Aye Mr. Andersen Aye
Ms. Parker Aye

IV. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE — Ms. Campbell Farina, SAC representative, led the Board and citizens in a moment of silence followed by the Pledge of Allegiance to the flag of the United States of America.

V. PERSONNEL ITEMS

A. Approval of Monthly Personnel Actions — A motion was made by Mr. Records, seconded by Mr. Burak, and unanimously adopted to approve the monthly listing of personnel appointments, retirements, and resignations (Approved personnel actions are attached to minutes)
VI. STUDENT PERSONNEL ITEMS

A. Request for Release from Compulsory School Attendance for One Student -- A motion was made by Mr. Burak, seconded by Ms. Parker, and unanimously adopted to approve the request for release from compulsory school attendance for one student. **Records on this action are on file in the Office of Student Services**

VII. ADDITIONS/CHANGES/ADOPTION OF AGENDA

Dr. Clemons recommended the following change to the agenda: Under Staff Presentations/Recognitions – Add Proclamation of April 2015 as School Library Month. A motion was made by Mr. Burak, seconded by Mr. Smith, and unanimously adopted to approve the agenda as amended.

VIII. APPROVAL OF ITEMS CONTAINED IN THE CONSENT AGENDA

A motion was made by Mr. Burak to approve the Consent Agenda (listed below). Motion was seconded by Mrs. Hook and approved with a roll call vote.

| Mr. Burak   | Aye       | Mr. Records  | Aye       |
| Ms. Hensley | Aye       | Mr. Smith    | Aye       |
| Mrs. Hook   | Aye       | Mr. Andersen | Aye       |
| Ms. Parker  | Aye       |               |           |

ITEMS CONTAINED WITHIN THE CONSENT AGENDA:

A. Approval of Minutes of March 10, 2015, Monthly Meeting
B. Approval of Minutes of March 11, 2015, Special (Town Hall) Meeting
C. Approval of Minutes of March 12, 2015, Special (Work Session) Meeting
D. Approval of Minutes of March 19, 2015, Special (Makeup Days) Meeting
E. Approval of Minutes of March 20, 2015, Special (3-Member Panel Hearing) Meeting
F. Approval of Minutes of March 26, 2015, Special (Joint Budget w/BOS) Meeting
G. Approval of Use of Buses for the Daffodil Festival – April 11-12, 2015 (Note: this item was approved via an email poll previously)
H. Approval of Use of Buses for 4-H Camp – June 15 and 19, 2015
I. Approval of 2015-2016 Annual Special Education Plan/Advisory Committee Members
J. Approval of 2015-2016 Pay Dates
K. Approval of Policy Manual Update (1st/2nd Readings-All Revisions):
   1. File BBFA: Conflict of Interest & Disclosure of Economic Interests
   2. File IC/ID: School Year/School Day
   3. File JOD: Release of Student Data/Records
L. Informational Fundraiser Approvals Issued January-March, 2015
N. Informational Transportation Report for March 2015
O. Informational Membership Report as of March 30, 2015
P. Informational Discipline Report for March 2015
Q. Informational Visiting Teachers Report for March 2015

IX. CITIZENS’ COMMENT PERIOD

Mr. Andersen asked if there were any persons present who wished to address the Board. He asked that all persons state their name, the district in which they reside and to limit their remarks to five minutes or less. The following person came forward to speak:
IX. CITIZENS’ COMMENT PERIOD (continued)

Brian McGovern (Abingdon/GEA President) reminded all present of the “Put Kids First” rally sponsored by the PTA and VEA to be held in Richmond on April 18 and encouraged the public to participate in this event.

X. STAFF PRESENTATIONS/RECOGNITIONS

A. Recognition of VSBA Eastern Regional Student Art Contest Winners – Dr. Bess Worley, Supervisor of Gifted Education, Ms. Brenda Turner, Bethel Art Teacher, and Mr. Clark Barkley, GHS Art Teacher, introduced and congratulated the following students on being winners in the VSBA Eastern Regional Student Art Contest:

   Justin Sykes, 2nd Place Elementary (Bethel)
   Emma Trist, 2nd place High School (GHS)

B. Announcement/Proclamation of May 4-8, 2015, as National Teacher Appreciation Week – Mr. Andersen announced that the week of May 4-8, 2015, is recognized as National Teacher Appreciation Week with May 5 designated as National Teacher Appreciation Day. He and other Board members thanked all GCPS teachers for their dedication to the children of Gloucester County.

C. Announcement/Proclamation of May 6, 2015, as National School Nurse Day – Mr. Andersen praised the services of the GCPS School Nurses and noted that May 6, 2015 would be observed as GCPS School Nurse Appreciation Day.

D. Proclamation of April 2015 as School Library Month – Mr. Andersen noted the valuable and varied services provided by the school libraries to students on a daily basis and thanked the librarians for their dedication. He proclaimed April 2015 as GCPS School Library Month.

E. Updates on Boards/Commissions by School Board Members – There were no updates at this time.

XI. STUDENT ADVISORY COMMITTEE (SAC) ITEMS – There were no items presented at this time.

XII. SCHOOL BOARD MEMBERS ITEMS

A. Reminder of GCPS Education Foundation’s Teachers of the Year Dinner—Ms. Parker reminded all present of the Education Foundation’s Teachers of the Year dinner to be held on Wednesday, April 22, 2015, 5:30 pm at Gloucester High School (Commons Area).

B. Discussion of VSBA Legislative Positions – Mr. Andersen stated that a template was available in the agenda package if any Board members had proposals to submit to VSBA on legislative positions. There were no suggestions for additions at this time.

C. VSBA School Law Conference – Friday, June 5, 2015, 8:15 am-1:30 pm @ Hilton Short Pump @ $165 per person. The Clerk would like to know who would like to attend. Dr. Clemons and Mrs. Hook have been registered to attend.

D. Upcoming Board of Supervisors Budget Work Session (Scheduled Budget Adoption) – Thursday, April 16, 2015 at 7:00 pm at the Colonial Courthouse.
XII. SCHOOL BOARD MEMBERS ITEMS (continued)

E. Discussion of Lesson Plans – Dr. Clemons advised the Board that he would be meeting with principals and GEA representatives to ensure that all issues regarding lesson plans had been resolved.

F. Other Matters as brought up by Board Members

Mrs. Hook noted the many outstanding activities accomplished during the month as outlined in the Instruction report. She noted in particular the winners in the regional science fair.

XIII. SUPERINTENDENT’S ITEMS

A. Update on Expedited Retakes of Elementary and Middle School SOLs – Dr. Clemons informed the Board that the Board of Education had approved expedited retakes of elementary and middle school SOLs for students who had failed by a narrow margin. (Copy of DOE memo attached to minutes)

B. Instructional Hours for 2015-2016 – Dr. Clemons asked that the Board consider the possibility of incorporating additional minutes into the schedule for 2015-2016 in order to provide more flexibility to accommodate changes necessary due to inclement weather. Staff will provide information at a future date addressing cost and transportation issues.

XIV. BUDGET AND FINANCE ITEMS

A. Monthly Departmental Report -- Ms. Wright reported on activities and accomplishments of the Office of Budget and Finance during the month of March.

B. Acceptance of Donations -- Ms. Wright highlighted the donations received by the division totaling $1,449.45. A motion was made by Mr. Burak and seconded by Mr. Smith to accept with grateful appreciation the donations as outlined. The Deputy Clerk polled the Board as follows:

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<td>Ms. Parker</td>
<td>Aye</td>
<td>Mr. Smith</td>
<td>Aye</td>
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<td>Ms. Hensley</td>
<td>Aye</td>
<td>Mr. Records</td>
<td>Aye</td>
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<td>Mrs. Hook</td>
<td>Aye</td>
<td>Mr. Andersen</td>
<td>Aye</td>
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<td>Mr. Burak</td>
<td>Aye</td>
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C. Approval of 2015-2016 Student Fees and Charges – Ms. Wright reviewed the proposed student fees included in Policy File JN for 2015-2016 and distributed a revised fee schedule. (Copy of FY2016 Student Fees – revised – attached to minutes) A motion was made by Mr. Burak to approve the proposed FY 2016 Student Fees and Charges on 1st and 2nd readings. Motion was seconded by Mr. Records and approved with a roll call vote:

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<thead>
<tr>
<th></th>
<th>Aye</th>
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<tr>
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<td>Mr. Burak</td>
<td>Aye</td>
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XIV. BUDGET AND FINANCE ITEMS (continued)

D. Financial Reports – Ms. Wright presented the following reports which were accepted by the Board as information:


XV. ADMINISTRATIVE ITEMS

Clerk’s Note: Items A and B were considered in reverse sequence.

B. Approval of Revisions to Facilities Use Manual and Fee Schedule – Mr. Hutchinson reviewed the proposed changes to the Facilities Use Manual and accompanying fee schedule. He noted that the information had been reviewed by the Director of Community Education. Concern was expressed that the Facilities Use Committee had not had a final opportunity to review the changes prior to consideration of approval of the Board. Board members agreed to postpone action on this action until the May meeting to provide committee members an opportunity to review the proposal.

A. Monthly Departmental Report – Mr. Hutchinson provided information on the projects and activities accomplished by the Administrative Services team during the month of March 2015.

Mr. Hutchinson discussed the need for security cameras at the GHS field house. Funds are available through the GHS parking lot fund to purchase these cameras. After discussion, it was the consensus of the Board to allow purchase of security cameras with GHS parking lot funds.

Mrs. Hook suggested that the Board consider scheduling a tour of the new Page Middle School construction site in the near future. Staff members will make arrangements for the time for this tour.

XVI. HUMAN RESOURCES ITEMS

A. Monthly Departmental Report – Dr. Juanita Smith, Director of Human Resources, presented information on the activities of the Department of Human Resources for the month of March.

XVII. INSTRUCTIONAL ITEMS

A. Monthly Departmental Report – Dr. Wagner reviewed highlights of the month from Instructional Services.

XVIII. PUBLIC ANNOUNCEMENTS

Mr. Andersen read the following public announcements:
A. Next Special (Work Session) Meeting – Thursday, April 30, 2015, 5:30 pm @ the Thomas Calhoun Walker Education Center (Auditorium)
B. Makeup Day – School in Session – Monday, May 4, 2015
C. Teacher Appreciation Week – Monday-Friday, May 4-8, 2015
D. School Nurse Appreciation Day – Wednesday, May 6, 2015
E. Next Monthly School Board Meeting – Tuesday, May 12, 2015, 7:00 pm @ the Thomas Calhoun Walker Education Center (Auditorium)
XIX. CALL FOR ADJOURNMENT

At 8:25 pm, there being no further business, a motion was made by Mr. Burak, seconded by Ms. Parker, and unanimously approved to adjourn the regular monthly meeting of April 14, 2015, until the next special meeting on 5:30 pm on Thursday, April 30, 2015 @ the Thomas Calhoun Walker Education Center.

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Troy M. Andersen, Chairperson

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Betty Jane Duncan, Deputy Clerk

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John E. Hutchinson, Acting Clerk

Attachments (4):

1. Bound Agenda for April 14, 2015, Monthly Meeting
2. Approved Monthly and Supplemental Personnel Listing
3. Memo—Board of Education Approves Expedited Retakes of Elementary and Middle School SOLS
4. Revised FY 2016 Fees

Note: The attachments will be bound with the official minutes once approved.

END

JEH/BJD: bjd
MIN-04-15-15